

MEDICATION & SICKNESS POLICY

The nursery staff will endeavor to give your child the individual care he/she will need if they become ill during the day.

Parents/carers will be notified as soon as possible when a child becomes ill and parents/carers must adhere to the policy for medication and sickness.

Upon enrollment at Immanuel's Day Nursery, parents/carers will fill in an enrollment form where they will state that the nursery staff can/cannot give the child pediatric calpol.

If a child becomes ill with a temperature the child's key worker or Room leader will check your child's records with a member of management to clarify that your child can receive the appropriate medication.

The administration of any medication will be witnessed and signed by a member of management, the medication form must also be countersigned by the parent/carer at the end of the day.

All medication brought into the nursery must be handed to a senior member of staff and a consent form completed before the staff can administer any medication other than calpol.

All medicines brought into the nursery must be stored in their original containers, clearly labeled. Medicines with instructions from the Doctor will only be administered with the dosage prescribed. Prescribed medicines without the original container and instructions will not be given at any time.

Staff will not give non-prescribed medication other than calpol on the following understanding –

- Where we already have a signed authorization by parent/carer in child's file
- Verbal confirmation by parent/carer over the phone to a member of management and another member of staff being present during consent being given/denied
- Once calpol has been administered, your child will have to be collected within the hour of administration by parent/carer or authorized person as indicated by parent/carer.

If your child needs to have any cream/teething gel, we ask that you bring the cream/gel into the nursery, you will be asked to sign the consent form for the item.

In the event that technical/ medical knowledge is required for the administration of prescribed medication, training for staff from a qualified professional will be given to appropriate members of staff and management. Training will be specific to the individual child concerned.

It is the nursery's policy to encourage and promote good health and hygiene for all the children in our care. With the welfare of the sick child in mind and in the interest of the remaining children in the nursery. Management and staff will follow the guidelines set by the Local Health Authority and a child will be sent home if:

- If they have 2 cases of diarrhea
- Vomiting (parents/carers will be notified immediately)

The child must not return to nursery until they have had 48 hours free from all symptoms.

The guidelines set by the Local Health Authority will be adhered to for communicable diseases such as measles, mumps etc.

Any parent/carer who has a query regarding exclusion periods must check with a member of management before returning a child to nursery.

In the event your child has an accident whilst attending nursery the staff will complete an accident/incident form for minor bumps or scrapes, parents will be asked to countersign the form at the end of the day. If your child has a serious accident needing hospital treatment, a member of management will notify you immediately, we will also check the child's file to ensure we have signed consent to act on your behalf should your child require emergency or medical treatment.

I _____ (parent/carer) have read and understood the Medication & Sickness Policy for Immanuels Day Nursery.

Parent/carer sign _____ Date: _____

Please indicate with an 'X' under Yes or No	YES	NO
<i>Plasters</i>		
<i>Emergency Medical Assistance</i>		
<i>Calpol authorization Or</i>		
<i>Nurofen authorization</i>		

Plasters

In the nursery we are unable to supply medical treatment to your child without your consent.

Emergency/Medical assistance

We require your consent to administer first aid, seek medical help, or hospital care when necessary.

Calpol or Nurofen authorisation form

In the event that your child suddenly suffers a high temperature over 38.c. at nursery we request permission to administer Calpol or Nurofen following the dosage information on the label to your child. We require your consent for the nursery to administer either Calpol or Nurofen while the nursery is waiting for you to collect your child from the nursery. We cannot administer both.

I also understand, I am required to collect my child within 1 hour of calpol being administered or arrange for my child to be collected by another authorized person.